

**Daily attendance: pupils have the chance of winning a prize voucher every Friday!**

*We are tracking attendance of the live lesson broadcasts and submission of work. Outlined below are our concern levels and the actions that we will take to support you and your child.*



### Stage 0 - No concerns

**Your child is attending regularly. WELL DONE!**

### Stage 1 - Hey, we missed you today!

*Your child missed a session or two over a couple of days. A 'we missed you' message will be sent on Dojo. We will not be too worried if this situation does not get any worse.*

### Stage 2 – We are still missing you

Your child's class teacher will send you a message via dojo. We will check that this had been read.

### Stage 3 - We've not heard from you; is everything OK?

*Your child's class teacher will send you a final dojo message. It is important that you READ and REPLY to this message otherwise teachers will progress to Stage 4.*

### Stage 4 - We've still not had a response; our concerns are growing

*Your child has missed several sessions **over the week** and we have had little contact from home. Your child's teacher will phone you to offer any support. Please do answer this call.*

### Stage 5 - We need to work together to fix this

*Your child is continuing to miss learning and you are not keeping in touch.*

*A member of SLT or our attendance team will phone and message you In order to help resolve any difficulties. We will agree together a plan of action*

### Stage 6 – We are worried; we need to take further action

*Dependeing on the circumstances, we may need to arrange a home visit, contact our EWO or make a referral to The Bridge if we have concerns over the safety and welfare of a child.*